# Prototype for the College Application and Enrollment Process:

## **Getting to Know You**

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## Melissa Riggio Higher Education Program

- Medicaid Waiver funded Day Habilitative Program without Walls
- Students are Non-Matriculated
- 3 year certificate program
- It does not follow a college calendar
- 2 Campuses
  - College of Staten Island
  - Kingsborough Community College

# Application

	1.	Completed Student Application
	2.	Student Information to be completed, to the extent
		ie, by the applicant
١,	3.	Parent/Guardian Information to be completed by
	parent/gu	ardian
	4	Emergency Contact / Medical Information Form
	<b>5</b>	Release/Exchange of Information Form
	6.	Official High School Transcript including last IEP, any
	postsecon	dary program record
	7.	Educational Evaluations conducted within the past three
	years	
	8	Psychological/Behavioral Evaluation (within last three years)
	9.	Two (2) Letters of Recommendation from a person at the
	student's	school or day program who has known the applicant for at least
	two years,	Letters must be submitted using the <b>Recommendation Form</b>
		ned with the application packet as directed on the form.
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	parent/ran	nily/guardian/support person is required

## Family Interview

- Profile of the program
- Initial introduction to the family and student
  - Personal Interests
  - Career Interest
  - Background
- Introduce Person Centered Planning
- Student Expectation
- Parent Expectation
- Campus tour
- Set up a trial date
- Entrance project

## Entrance Project

- Purpose: The Purpose of this assignment is to provide Melissa Riggio staff an opportunity to get to know the student on a more personal level; as well as, provide an insight in to the types of assistance and modifications the student may need.
- \*Please note it is extremely important that the student complete this project to the best of the their ability on their own, to give staff an accurate perspective about what level of support the student will need in order to be successful in the program.

## **Entrance Project**

#### Assignment Description:

- During this project you are required to create a portfolio about yourself. Try to write/type a minimum 1 page paper answering the questions below. In addition to your paper you may also use music, videos, pictures, art, and anything else you would like to use, to help support your paper and make it your own style.
- \* Please note if the student is struggling to write one page independently, please encourage them to do as much of the writing as they can (the inability to write a 1 page paper will not affect the eligibility of the student to enter the program this is strictly for assessment purposes).

## **Entrance Project**

#### Assignment Questions:

- Tell us about yourself.
  - Who are you (describe yourself, likes, things you don't like, interests, hobbies)?
  - What are your goals and dreams (what do you want in life)?
  - How do you spend your time (tell us about what you do each day)?
- Tell us about why you want to go to College.
  - What do you want to get done in College?
  - What would you like to study?
  - What do you think will be easy for you in College?
  - What do you think will be hard for you in College (what worries you)?
- Tell us about your work experience.
  - What jobs have you had?
  - What volunteering have you done?
  - What do you like about the jobs you have had?
  - What did you not like about the jobs you have had?
  - What job would you love to have after College?
- College can be a very big place. Many times it is very crowded and noisy. Sometimes people need extra help to get around the College or to study. Tell us what you think you might need help with. For example, do you need to work in quiet places, do you have difficulty writing, are you okay in big crowds of people, etc.?

## 2 Day Trial

- Day 1
- Campus tour w/ current student
- Interest in club options
- Academic Assessments
- Socialize with other students
- Mapping –Who is?

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## 2 Day Trial

## Day 2

- Student Parent Handbook policy/rules and regulations
- Socializing with Students
- Academic Assessment
- Questionnaire interest in classes
- Mapping Hopes, Dreams, Fears

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## First Semester – Discovery Process

- College courses
  - Intro to College Life
  - Career Development
- Personal Exploration

- Knowledge & Inquiry
  - Getting to know myself
  - My likes and dislikes
  - My strengths and challenges
  - My hopes and dreams
- Diversity & Inclusion
  - What is my disability?
  - How do I learn?
- Identifying strategies to meet and organize personal goals
  - Setting Goals and expectations for myself
  - Where to begin?
  - How do I know if I'm on track

- Knowledge & Inquiry
  - Mapping
    - Who am I
    - Relationships
    - Community
    - Preferences
  - Needs Assessment
  - "How I Learn" Assessment
  - Student Interviews

- Diversity & Inclusion
  - Ability and Disability Overview
  - Disability Research
  - Identifying Challenges Lesson
  - Mapping
    - Where Am I Now

## Where Am I Now

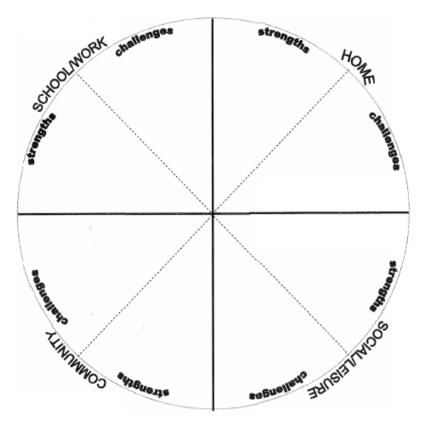
#### Where I am Now

For the SCHOOL/WORK piece of your chart keep in mind the following:

- · Reading, writing, and math skills
- Work experience
- Punctuality
- · Work speed and accuracy
- · Teamwork ability
- · Initiative and motivation
- · Acceptance of feedback
- Flexibility
- Endurance
- · Following directions

For the COMMUNITY piece of your chart keep in mind the following:

- · Transportation method
- · Utilizing community services
- · Shopping at community businesses
- · Participating in community activities



For the **HOME** piece of your chart keep in mind the following:

- Living arrangements (alone, with parents, residence, etc.)
- · Food preparation
- House cleaning
- Laundry
- · Personal Hygiene
- Finances
- Resource management (self determination)
- . Daily routine (am and pm)
- · Time management

For the SOCIAL/LEISURE plece of your chart keep in mind the following:

- Friendships
- Relationships
- · Communication skills
- · Conflict resolution abilities
- Hobbies
- · interests
- · Recreational activities
- Other activities

- Meeting personal and professional goals
  - Identifying existing supports
    - Formal
    - Natural
    - Community
    - Asst Tech
  - Mapping
    - Hopes, Dreams, Fears

- Career Expectation/Exploration
  - Career Goals
  - Career Requirements for choices
  - Create a path for success
- Academic Expectation/Exploration
  - Review student handbook
  - Tips for success
- Social Life
  - Neighborhood, Volunteering, Hobbies etc,

### The End

For more information, please email me at:

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